



PRACTICE: PREPARE YOUR TALK

Useful phrases: starting your talk

Welcoming the audience	Good morning/afternoon/evening ladies and gentleman Good morning/afternoon/evening everybody Hello/Hi everyone
Introducing yourself	Let me introduce myself, my name is ... I'm in my 4 th /last year here. I'm reading (Economics) ... I'm specializing in ...
Introducing the title, topic and sequence	The title/subject of my talk is ... This talk addresses the issue of ... My talk will focus on (the following topics/issues ... Today I'm going to be talking about ... I have divided my talk into three main parts: first I'm going to talk about ..., then I will describe/analyse ..., and finally, I will close with ... My talk/presentation will take about ... minutes
Explaining your aims	The purpose/aim of my presentation is to explain / analyse / describe / report / give an overview of ... I have chosen this topic because ... This topic is particularly important because ... By the end of my talk you will have a better understanding of ...
Getting the audience's attention ...	
- with facts, events statistics	Recent research suggests ... I'm sure you've heard about/that ... According to an article I read recently ...
- with rhetorical questions or by posing problems	Have you ever wondered why ...? What's the point of ... exactly? Why is ... so important Imagine you wanted to ... What would you do if ...?
- mentioning a personal experience or telling a story	Let me tell you what happened to me when ... I remember when I ...